

The Annual Quality Assurance Report (AQAR) of the IQAC

2013-2014

Part – A

1. Details of the Institution

1.1	Name of the Institution:	Rayat Shikshan Sanstha's S.M.Joshi College Hadapsar, Pune 411028.
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1.2	Address	Malwadi Road ,
	City/Town	Hadapsar Pune 28
	State	Maharashtra
	Pin Code	412308
	Institution e-mail address	rayatsmjoshicollege@rediffmail.com
	Contact Nos.	020-26991255: 020-26999001
	Name of the Head of the Institution	Prin. Dr Arvind Burungale
	Tel. No. with STD Code	020-26991255: 020-26999001
	Mobile	+91-9867220016
	Name of the IQAC Coordinator:	Dr M.L.Dongare
	Mobile	+91-9823244245
	IQAC e-mail address	rayatsmjoshicollege@rediffmail.com

1.3	NAAC Track ID	MHCOGN 15158
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1.4	NAAC Executive Committee No. & Date	EC/55/RAR/086 date 27/03/12011
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1.5	Website address	http://www.smjh.org
	Web-link of the AQAR	http://www.smjh.org/IQAC/AQAR201213.pdf

1.6 Accreditation Details

Sl. No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	-	2004	2004-2011
2	1 st Cycle	A	3.09-	2011	2011-2016

1.7	Date of Establishment of IQAC	01/06/2002
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1.8	Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC	
	i) AQAR 2011-12	24/12/2012
	ii) AQAR 2012-13	24/12/2013

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency
approved Institution
(eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		<input type="checkbox"/>

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		<input type="checkbox"/>
Others (Specify)	<input type="checkbox"/>								

1.11	Name of the Affiliating University	Savitribai Phule Pune University Pune.
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1.12	Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc
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Autonomy by State/Central Govt. / University	<input type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (Specify)	<input type="checkbox"/>
UGC-COP Programmes			

2. IQAC Composition and Activities

2.1	No. of Teachers	11
2.2	No. of Administrative/Technical staff	01
2.3	No. of students	0
2.4	No. of Management representatives	02
2.5	No. of Alumni	0
2.6	No. of any other stakeholder and community representatives	02
2.7	No. of Employers/ Industrialists	0
2.8	No. of other External Experts	02
2.9	Total No. of members	18
2.10	No. of IQAC meetings held	03

:

2.11 No. of meetings with various stakeholders No.

Faculty Non-Teaching Staff Students

Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC Total Nos. : NIL

International National State Institution Level

2.14 Significant Activities and contributions made by IQAC

<p>The IQAC continued with its activity</p> <p>Assist to maintain quality culture in the college and tried to create student centric environment .</p> <p>Organized summer residential camp for the preparation of competitive examination specially for girls.</p> <p>Analyzed the feedback collected from the student, employs and other stakeholders. and adopted the data toward the enhancement the quality.</p>

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• To complete the 4th floor of ladies hostel• To organize the residential camp for the girls to prepare for the competitive examinations• To construct the Indoor stadium hall which is sanctioned by UGC Delhi• To sensitize the stakeholders to NAAC reaccreditation	<ul style="list-style-type: none">• Construction work was completed accordingly• The residential camp for the girls to prepare for the competitive examinations was organized• The Construction work of Indoor stadium hall was completed partially and work is in progress.• Awareness among the stakeholder was made through discussion in the meeting

* Please see Academic Calendar of the year 2013-2014 as Annexure.1

2.16	Whether the AQAR was placed in statutory body	Yes	✓	No	
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Management	✓	Syndicate		Any other body	
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Provide the details of the action taken

The AQAR (2013-2014) was prepared with the help of IQAC committee, Head of the departments with following the guidelines of NAAC , and thoroughly discussed at the meeting of IQAC members. Then it was submitted to NAAC via email.

Part – B

1. Curricular Aspects

1.1	Details about Academic Programmes
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Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	-	-	-	-
PG	04	00	04	
UG	03	00	01	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	06	-	06	02
Others	-	-	-	-
Total	13	00	11	02
Interdisciplinary	02	00	02	
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS and Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	00
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please see the analysis of the feedback in the Annexure.2*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus for UG classes has been updated for second year for all subjects (as per directions of University of Pune)

1.5 Any new Department/Centre introduced during the year. If yes, give details. Nil

Criterion – II: Teaching, Learning and Evaluation

2.1	Permanent faculty Total	Asst. Professors	Associate Professors	Professors	Others
	27	09	16	-	02

2.2	No. of permanent faculty with Ph.D.	12
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2.3	No. of Faculty Positions Recruited (R) and Vacant (V) during the year
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Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	01	16	03	-	-	02	00	27	04

2.4	No. of Guest and Visiting faculty and Temporary faculty	05	02	
			CHB:13	

2.5	Faculty participation in conferences and symposia:
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No. of Faculty	International level	National level	State level
Attended	05	03	01
Presented papers	05	03	01
Resource Persons	-	01	02

2.6	<p>Innovative processes adopted by the institution in Teaching and Learning:</p> <ul style="list-style-type: none"> • Use of modern multimedia teaching aids like LCD, CD-ROM, internet facility In all departments, computer based package are used to elucidate abstract knowledge. • The students are encouraged to use computer software packages for experimental and theoretical purposes.
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- Remedial coaching classes
- Special efforts to bridge the gap between Slow and advance learner
- Academic calendar is followed strictly
- Paper wise annual teaching plan is prepared at the beginning of academic year
- Departmental meetings are held regularly
- Lecture notes
- **Guidance for Competitive Examination** : We have been conducting residential coaching for girls in summer vacation for preparation of various Competitive Examinations.
- Soft skill development program
- Power point Presentation by the faculty
- Group discussion and seminars for students

2.7

Total No. of actual teaching days during this academic year

240

2.8

Examination/ Evaluation Reforms initiated by the Institution

- Evaluation methods are communicated to the students in advance . Savitribai Phule Pune University has started bar coding on answer sheet.
- Assessment, double valuation or moderation system for the comprehensive evaluation of examination is done at central assessment of program at university level.
- At first year level college use above methodology for the evaluation
- Revaluation at first year is also done at college level as per demand of the student.
- Internal examination test is conducted as per university norms.

2.9

No. of faculty members involved in curriculum restructuring/revision/syllabus development

02 (BOS)

as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10

Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage

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Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	110	2.72	20.9	17.27	3.6	44.54
B.Com	177	3.38	28.2	27.68	4.5	63.84
B.Sc	50	-	38	02	-	40
B.C.A	38	7.8	31.57	34.21	7.8	81.57
M.A Mar	21	23.8	47.82	4.3	-	80.85
M.A Hist.	24	0	4.1	95.8	-	-
M.A. Eng	11	-	-	72.22		72.22
M.Com	32	6.25	43.75	34.37	3.1	87.50
M. Sc	23	4.3	26.08	-	-	30.00
M.C.A	21	4.7	57.14	23.8	4.7	90.47

2.12

How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Academic calendar is prepared by the college and is followed for its entire academic process. For effective learning experience in students, the institution makes the use modern teaching aids base on ICT .
- Learning process is student centered .
- Participatory learning activities like presentation of seminars, home assignments, group discussions, information of the data related to subject from internet.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14	Details of Administrative and Technical staff
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Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	03	09	-
Technical Staff	05	05	05	-

Criterion – III Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

College has constituted a Research Advisory Committee (RAC) to facilitate research in the college. Its main objective is to screen the new research proposals of the faculty and to suggest the necessary changes in it, monitor the on-going research projects and evaluate the completed research projects. Committee made sincere efforts to obtain maximum grant from the BCUD, UGC,DST to develop infrastructure of the college particularly laboratory equipments, Library, books, research journals, audio-visual equipments and computers etc.

The college takes initiatives to send the major and minor research projects proposals to the BCUD and UGC authority to get seed money. The faculty is encouraged to carry on their research for M. Phil. and Ph.D. The college promotes research by providing sabbatical leave facility and also on deputation basis.

3.2 Details regarding major projects

Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	01	-
Outlay in Rs. Lakhs	-	8.348	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	06	06	-
Outlay in Rs. Lakhs	-	18.638	-	-

3.4 Details on research publications

Details on research publications

	International	National	Others
Peer Review Journals	26	03	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	14	31	

3.5 Details on Impact factor of publications:

Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2013-15	UGC	4,90,000/-	4,90,000/-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	2013-2015	BCUD SPPU	5,39,000/-	5,39,000/-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	1,029,000	1,029,000

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : **Not Applicable**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 No. of University Departments receiving funds from : **Not Applicable**

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

317 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year: Nil

3.18 No. of faculty from the Institution

who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows
Any other

3.21 No. of students Participated in NSS events:

University level State level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS

University level State level

3.24 No. of Awards won in NCC:

National level International level

No. of Awards won in NCC:

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

- College organizes extension activities like tree plantation, blood donation, Police Mitra Campus beautification etc.
- Department of chemistry given soil testing/water analysis to nearby farmers.
- The college encourages students and faculty for community services to undertake extension and social activities.
- Alumni association participation for college development
- Parent Teacher Scheme help to solve the problems of students
- Blood was donated by NSS volunteers
- Participation of NCC cadets as a volunteer in Palkhi Sohala of Saint Dnyaneshwar and Tukaram .

Criterion – IV Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.35 acres	-	-	4.35 acres
Class rooms	14	07	College Fund	21
Laboratories	08	-	-	08
Seminar Halls	01	-	-	01
No. of important equipments purchased (1-0 lakh) during the current year.	06	01	BCUD SPPU Pune	07
Value of the equipment purchased during the year (Rs. in Lakhs)	4,56,404/-	92333/-	MRP BCUD &UGC	5,48737/-
Others	-	-	-	-

4.2 Computerization of administration and library

- Office automation software , Tally are purchased. Intercom facility is provided to all departments
- Libraria software foe library has been purchased and 25% Computerization of library has been completed

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (RS)	No.	Value	No.	Value
Text Books	19905	5242870	2138	194554	22043	5437424
Reference Books	20219	3109758	1236	177918	21455	3287676
e-Books	-	-	-	-	-	-
Journals	-	-	06	2850	06	2850
e-Journals	-	-	N list	5000	-	5000
Digital Database	-	-	-	-	-	-
CD & Video	04	2000	05	1708	09	3708
Others (periodicals)	16	12446	-	-	16	12446

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	62	35	4 MBPS	Lab & Dept	-	07	18	02
Added	14 (2Laptops)	10	-	-	-	01	-	03
Total	76	45	-	-	-	08	18	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Seven days workshop was organized for students on android and PL/SQL
- InterNet accession is provided to all students as well as teachers
- E Learning through WEB site for B.C.A and M.C.A students

4.6 Amount spent on maintenance in lakhs :

i) ICT	1,11,452/-
ii) Campus Infrastructure and facilities	2,88,451/-
iii) Equipments	99393/-
iv) Others (Municipal Tax)	454802/-
Total :	954098/-

Criterion – V Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The college publishes update prospectus annually. The information with regards the subjects to be offered, infrastructure, fee structure, availability of courses and scholarships, disciplinary and antiraging rules and the highlighting features of the college is disseminated to students through prospectus.
- The college provides various scholarships to the students
- Group Insurance Scheme for students is available.
- Earn While You Learn” the scheme which reflects the motto of Rayat Shikshan Sanstha,Satara.
- The college provides the books throughout the years through the book bank scheme.
- Counseling of the students is done through Parent Teacher Scheme.
- Personality development programmes for students.
- Cell for presentation of sexual harassment of women student exists.

5.2 Efforts made by the institution for tracking the progression

- Provided help desk at the time of admission..
- MPSC guidance centre with library facility.
- Career guidance programme.
- Organized guest lectures of renown persons.
- Provided playground and arranged different sport competitions.
- Arranged campus interviews.
- Organized different cultural activities and allowed students to participate in different competitions outside the college.
- NSS and NCC facilities made available for students.
- Different skill oriented short term courses.
- Provided reading room facility.
- Conducted extra tests and tutorials.
- College support socially disadvantaged and poor students, particularly girls

- The college through Parent Teacher scheme supervises the academic progress as well as the financial and administrative difficulties.

5.3

(a) Total Number of students

UG	PG	Ph. D.	Others
1806	311	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	755	35.66		1362	64.33

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1309	330	45	357	-	2014	1311	357	60	389	-	2117

Demand ratio :- **1.2**

Dropout % :- **0.1**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The college has Competitive Examination Guidance Centre. Guidance for NET, SET, UPSC, MPSC and some other examinations is given through this centre.
- Following programmes were arranged.
 - Regular coaching for three hours on every Sunday throughout the year.
 - Summer vacation programme of 28 days for girl students of own college as well as other colleges

No. of students beneficiaries

87

5.5	No. of students qualified in these examinations	NIL
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NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6	Details of student counseling and career guidance
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- The college provides the placement and counseling services through the career guidance centre. The campus interviews are arranged by the centre. The students are made aware of the job opportunities by displaying advertisements. The faculty counsels the students informally through parent scheme. The class teachers also advise the students regarding the academic and personal matters.
- Five students participated in workshop “Self employment and Entrepreneurship development” conducted by Mahatma .Phule .College, Pimpri .Pune

No. of students benefitted

5.7	Details of campus placement
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<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
–	–	–	11

5.8	Details of gender sensitization programmes
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- The college has established cell related to issues of Women Harassment and atrocity in accordance with University Act. The cell, dealing with women empowerment and prevention of sexual harassment at place of work, regularly monitors issues regarding such events.

- We conduct various programmes about women rights, self defense, value based education, women empowerment and maintain the healthy atmosphere for their educational progress.
- Workshop was arranged on 9-10-2013 on girls students personality development in co-ordination with student welfare board, University of Pune.

5.9	Students activities
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5.9.1	No. of students participated in Sports, Games and other events
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State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2	No. of medals /awards won by students in Sports, Games and other events
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Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10	Scholarships and Financial Support
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	Number of students	Amount (Rs)
Financial support from institution	15	33863
Financial support from government	594	4275820
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11	Student organized / initiatives
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Fairs	:	State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition:		State/ University level	<input type="text" value="01"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.12	No. of social initiatives undertaken by the students	<input type="text" value="10"/>
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- Student's participation in extension activities through Samarth Bharat Abhiyan, NSS and NCC.
- **NCC:** CATC camp, Thal sainik camp, Police friend at Ganresh Festival, NCC day, Rifle shooting Fun event
- **NSS:** There are two units of NSS having total 250 students Volunteering as a Police Mitra in Ganesh Immersion procession., blood donation checking of primary school students at Peth Tal Haveli Dist. Pune at NSS camp, Election voters registration, tree plantation, bus day regarding pollution control awareness organised by Sakal foundation in Pune.

5.13	Major grievances of students (if any) redressed
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The college has Grievance Redressal Cell for students and also for teaching and non-teaching staff. The committee redresses the grievances of the students and staff . No major incident happened regarding grievances.

Criterion – VI Governance, Leadership and Management

6.1	State the Vision and Mission of the institution
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Vision
To generate academic, scientific temper, physical, spiritual, social and cultural values among the students and to make them self reliant through self help to be responsible citizens of the world
Mission
To impart higher education with multifaceted aspects, excelling the human resources in broader perspectives of national and global context

6.2	Does the Institution has a management Information System :	Yes
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6.3	Quality improvement strategies adopted by the institution for each of the following:
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6.3.1	Curriculum Development
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In this year the syllabus restructuring for UG classes for the second year for all subjects was done as per directions of Savitribai Phule Pune University ,Pune. The B.O.S. members in our institution participate in syllabi framing. Many teachers are deputed to participate in workshop/seminars for discussion of new syllabi. Their valuable suggestions are taken into consideration regarding development and design of curriculum. In such workshops the framed syllabi are communicated to the University authority.

6.3.2 Teaching and Learning

- All courses except practical, lectures method used to introduce the topic basic theories, concepts and depth of the subject. In support to lecture method a group discussion, question answers seminar etc. methods are used. Choice based credit system initiated at PG level, last year was continued smoothly this year. Participatory learning activities like presentation of seminars, home assignments, group discussions, Projects, information of the data related to subject from internet. To support lecture method charts, diagrams, LCD projector, Computers aided learning is used. Visits to various places (i.e. study tours) to cope up with subject were organized in the subject like Botany, Zoology.

6.3.3 Examination and Evaluation

The college monitors the performance of the students on the basis of the continuous internal tests, home assignment and university semester and annual examinations. The internal test, examination evaluation results are communicated to student by respective subject teacher and class teacher. The performance of the student also discussed by class teachers with parents. The university examination results declared by university through internet. Talent and progressive batches are formed according to their performance of the previous examinations. The students who are academically disadvantaged and students having poor performance in previous examination are grouped into a progressive batch. These students are given remedial coaching and guidance by the subject teachers in order to help them to cope up with academic progress. Teacher in role of mentor personally counsel the student with regard to financial, domestic academic difficulties and tries to solve it at its best.

6.3.4 Research and Development

- Projects are given to B.Sc B.A, B.Com and BCA students. Students are motivated in research oriented activities through such projects. Also as the need of curricula final year and PG students take on projects. Students are also encouraged to participate in the Programs like **Avishkar, which really** gives platform for creativity in students.
- All the science and professional Departments of Studies have research facilities. Each researcher has been provided with equipped laboratory and necessary fixtures. The college has computer laboratory with internet facility. The concerned Departments have modernized

their laboratories and facilities with necessary equipments and software/ hardware. College laboratories are well equipped with modern analytical instruments, which are made available for the researchers.

6.3.5	Library, ICT and physical infrastructure / instrumentation
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The faculties are also trained in effective utilization of audio-visual aids like LCD, OHP & DVD based on educational video films in teaching learning process. They are trained in the computer application software packages like MS-Word, MS-Access, MS-Excel, MS-Power Point, Photoshops etc. Department of electronics utilized advanced computer software packages like MATLAB, C. C+, etc. The college has set up a language laboratory which facilitates the students by using audio-visual aids to improve communications skills. The students of the department of English and the students of spoken English class and soft skill developments programme are given opportunity to use it

The library has separate reference / periodical section with back volumes and current journals/dissertations/thesis for ready reference. All the books and journals are catalogued. Internet accesses is provided to the student as well as teachers also. Xerox facility, computer printing facilities . Faculties and students are also benefited by internet, research journals and reference books etc.

6.3.6	Human Resource Management
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Human resource management is provided by Rayat Shikshan Sanstha Satara. The recruitment of teaching and nonteaching is governed by Sanstha. The college appreciates the contribution of teaching and non teaching staff in institutional activities by felicitating them on certain occasions. The college encourages the faculty to undertake the minor and major research project of University of Pune and UGC. The college motivate to the faculty for the active participation in the co-curricular as well as extracurricular activities. The college inspires the faculty to participate in all the activities for their individual as well as institutional development. The Principal being the academic and administrative Head of the Institution governs the practices in such way that optimum human resource can be utilize for the betterment of college.

6.3.7	Faculty and Staff recruitment
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The college does not directly recruit the staff. Rayat Shikshan Sanstha, Satara, recruits the staff, according to UGC and University rules and regulations. The Sanstha gives an advertisement in local news papers. Rayat Shikshan Sanstha takes interviews of qualified candidates and appoints them. Well qualified staff is appointed by Sanstha.

6.3.8	Industry Interaction / Collaboration
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Visit to the industries, like chemical, pharmaceutical Industrial tours were organized. College tries to develop interaction and association by arranging lectures of experts from the industrial.

6.3.9	Admission of Students
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College ensured wide publicity to the admission process by advertisement in Regional/ National Newspapers , prospectus, institutional Website, handbills , banners and notice boards in the campus. As per the University resolution and Reservation policy of Government of Maharashtra the admission are given on the basis of the previous qualifying examinations.

6.4	Welfare schemes for
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Teaching	*
Non teaching	*
Students	**

* The college has some welfare practices for staff and faculty like Rayat Sevak Co-operative Bank Ltd, Ladies welfare Committee, Kutumb Kalyan Yojana, Sevak Welfare Fund, Staff Welfare Committee and Staff-Academy.

** Students welfare schemes include the government scholarships and freships, and special chief minister fund scholarship

6.5	Total corpus fund generated: NIL
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6.6	Whether annual financial audit has been done	Yes	✓	No	-
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6.7	Whether Academic and Administrative Audit (AAA) has been done?
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Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Pune and NAAC	Yes	Rayat Shikshan Sanstha , satara
Administrative	Yes	Government and AG UGC,BCUD Unipune	Yes	Rayat Shikshan Sanstha, Satara has internal auditing system.

College accounts are regularly audited. Rayat Shikshan Sanstha, Satara has internal auditing system. The College accounts are also audited regularly by external auditing by Government. A.G.Audit department.

6.8	Does the University/ Autonomous College declares results within 30 days?
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For UG Programmes Yes No

For PG Programmes Yes No

6.9	What efforts are made by the University/ Autonomous College for Examination Reforms?	Not applicable
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610	What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?	Not applicable
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6.11	Activities and support from the Alumni Association
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Parent Teacher meeting and related activities are supported and conducted at department level.

6.12	Activities and support from the Parent – Teacher Association
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6.13	Development programmes for support staff	Nil
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6.14	Initiatives taken by the institution to make the campus eco-friendly
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Eco-friendly measures include:

Green campus with Tree plantation,

Rain water harvesting

Vermi composting of waste

Campaign on Carry bag of plastic

Criterion – VII Innovations and Best Practices

7.1	Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
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- Ladies hostel construction was completed. 82 girls were accommodated. Hostel facility created the opportunity for girl students who were facing difficulty in getting residence.
- Computerization of Library was initiated (Libreria Software).
- Drinking water facility (Coolers) was provided for staff and students.
- Parking facility for staff and students was created.
- Blood donation camp – 51 volunteers donated blood.
- Completion of first phase of indoor construction.
- Residential Competitive Examinations Guidance Programme for girls.
- Computers with internet facility and LCD were provided to all the Departments.
- Fourth floor of the main building was completed – classroom facility.
- Drainage line construction was completed.

7.2	Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
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IQAC has conducted meeting to design and plan the path towards 3rd cycle of accreditation. College has tried to keep the continuation of best practices. based on that the plan of action was decided upon at the beginning of the year, most of the programmes were introduced in during the year and were run successfully.

7.3	Give two Best Practices of the institution
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- Short Term Courses such as – dress specialization, imitation jewelry, jardosi, hand embroidery, personal beautician course, basic beautician course, hair style, sari drapery, and mehendi – 289 girl students trained.
- Ladies hostel construction was completed . 79 girls were accommodated. Hostel facility created the opportunity for girl students who were facing difficulty in getting residence.

7.4	Contribution to environmental awareness / protection
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- Tree plantation
- State level conference on pollution management
- Vermi culture project
- Solar water heating system in Ladies hostel.

- Projects on pollution, natural resources, and ecosystem were allotted to students.
- Visit to waste management site to study biogas plant and sewage treatment plant was organized.

7.5	Whether environmental audit was conducted?	No
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7.6	Any other relevant information the institution wishes to add. (for example SWOT Analysis)	
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- The institution runs 'Earn and Learn' Scheme for poor students
- Student Welfare Council organizes remedial coaching and personality development programmes for students
- Staff Welfare Committee and Staff Academy organizes various programmes for staff
- Health Check up committee for students
- Anti women harassment committee
- Science Association, Teacher-parent scheme, placement cell, cultural activities committee, YCMOU study center, campus development and beautification committee.

7.8	Plans of institution for next year	
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- To provide research grant for faculty and students
- Financial support for international sports events
- To start 'Yuvaspandan' wall paper for students
- To start Competitive Exams guidance center on regular basis for MPSC and IBPS
- To start tally course
- To complete second phase of indoor stadium construction
- To complete fifth floor construction of the main building
- To start Mess and purchase furniture for Mess in Ladies hostel
- To start Research Center in Chemistry
- To start 11th Science and 11th Commerce classes
- To start construction of college canteen

- Extension of physical Infrastructure
- Enhancement of use of ICT in teaching Learning processes
- Introduction of Research center of Science and commerce faculty
- Development of Central Instrumentation Facility with Advanced Equipments for researchers
- To create study room with having air conditioning facility
- Regularize COC courses sanctioned by UGC more effectively
- Involvement of more faculty members and students in research activity
- Development of Virtual and Digital Classrooms.
- To introduce Best Teacher Award

Dr Dongare M.L

Coordinator, IQAC

Prin.Dr Arvind Burungale

Chairperson, IQAC

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Academic Calendar of the year 2013-2014 as (Annexure.1)

Rayat shikshan sanstha's

S M Joshi college Hadapsar Pune 28

ACADEMIC CALENDER

Year 2013-2014

Sr No	Month	Time/Duration	Committee/ Department	Description of events/achievement
1	June 2013	IIIrd week	Staff Meeting	i. Discussion about opening ceremony ii. Admission iii. Result discussion iv. Formation of various committees v. Feed back of previous year and Discussion regarding year plan
			1)Time table committee 2)Health Committee	Formation of timetable Pulse polio campaigning
			1) Non Teaching staff 2) Time Table Committee 3) Competitive Exam Committee	Planning and instructions about administrative work Formation of Time Table Preparation of Competitive Examination
		IVth week	1) NAAC (IQAC) Committee	Activities regarding Internal Quality assurance and steps for the achievement as per guidelines of NAAC
			2)Discipline committee	Overall discipline in a campus
			1) Faculty Head	Feedback and planning of curricular, co curricular and Extra curricular activities

			2) Academic planning	and contribution of the faculty Annual academic planning
2		I st week	1) Building Committee 2) Principal address 3) QIP Committee 4) Faculty Head	Documentation for land acquisition and any queries if any Address to Arts, Commerce and Science students Quality improvement plan and proposals to be submitted to University Faculty issues related to overall activities
		II nd week	1) Library Committee 2) NSS committee 3) NCC committee 4) Staff academy committee	Library fulfillment about books, software etc NSS activities NCC activities Lecture organization
	July 2013	III rd week	1) Gymnasium Committee 2) Anti ragging committee 3) UGC Committee 4) IQAC Committee 5) Head of the Departments 6) Cultural	Sport activities at College, Zonal, University level Implementation of UGC circular UGC schemes and proposals IQAC Meeting as per NAAC guideline Issues regarding Departments Celebration of Independence Day
		IV th week	1) NAAC Committee 2) LMC Committee 3) Research proposal committee 4) Ladies welfare	Activities regarding Internal Quality assurance and steps for the achievement as per guidelines of NAAC Academic and administrative works Proposals for minor major schemes Welfare issues regarding committee
3	Aug 2013	I st week	1) Discipline Committee 2) Competitive Exam Committee 3) Excursion committee 4) Parent Teacher committee	Student Council Independence Day celebration Registration Data collection Organization of study tours Formation and work allotment to teachers
			1. Gymnasium	Organization of sports in

		II nd week	Committee 2. Health Committee 3. Nature Club	different activities i. Health checking as per University Guideline for first Year students ii. Special guidance for girls students Beatification of campus
		III rd week	1. HOD meeting 2. Faculty meeting	Budget allocation i. Strength of student ii. Syllabus completion iii. Conduction of test and tutorial
		IV th week	1. NSS meeting	NSS activities e.g Tree plantation, Blood donation
4	September 2013	I st week	1. Planning Committee for Extra curricular activity 2. Sport Committee 3. Discipline Committee	Teacher day Sports activity feedback and plans Issues related to overall discipline and “Varanda Supervision”
		II nd week	1) Exam Committee 2) General meeting 3) Staff academy 4) Placement cell	Reterm Examination Planning Karmveer Jayanti Lectures organization Lecture organization on Opportunity and opening for job
		III rd week	1) NAAC committee 2) Earn and Learn Meeting 3) H.O.D. meeting 4) Purchase Committee 5) Cultural	Feedback of work allotment Student welfare and work allotment Departmental issues Celebration of birth anniversary of Karmaveer Bhaurao Patil
		IV th week	1) Science Association 2) Commerce Association 3) B.C.A. Department	Inauguration of Association and Organization of Lectures Departmental Issues
4	October 2013	I st week	Cultural activity N.C.C. Exam Committee	Mahatma Gandhi Jayanti NCC Day Planning Of Term End Examination

		II nd week	Health Committee NSS	Cleanliness of college campus
		III rd week	UGC Committee Building Committee	Discussion regarding UGC circulars. Plan and Implementation Related issues of building and land acquisition
		IV th week	1.Exam Committee 2.General Meeting	Term End Examination University Examination planning Feedback and Future Plans
5	November 2013	Diwali vacation		
		IV th week	1.Fund Raising 2.Cultural committee 3.IQAC	S,M Joshi Joshi Birth anniversary 1 ² Nov 2013 Internal Quality enhancement issues
6	December 2013	I st week	Literary Association LMC meeting Gymnasium Meeting Superstition Eradication committee	Organization of debate, elocution competitions Local issues and confirmation Sports activities Demonstration against Superstition
		II nd week	1.Library meeting 2. Commerce Association	Library issues like Ref books , Journals purchasing, Organization of lectures
		IV th week	NSS	Environmental Day celebration
7	January 2014	I st week	Cultural Committee Staff Academy Earn and Learn	Cultural activities Organization of lectures
		II nd week	Gymnasium NSS Library Committee	Youth Festival and "Tilgul Program" Library Issues
		II nd week	Sports	Annual sport organization
		IV th week	General Meeting H.O.D Meeting	Celebration of Republic Day Departmental Issues

8	February 2014	I st week	Staff Academy Sports	Organization of lectures Annual Prize Distribution
		II nd week	IQAC meeting HOD meeting	NAAC work
		II nd week	NSS	NSS activities
		IV th week	UGC meeting	
9	March 2014	I st week	Cultural activity	Celebration of birth anniversary of Savitribai Phule
			Magazine Committee	Annual magazine printing
		II nd week	HOD meeting	Feedback of syllabus completion
		II nd week	Examination committee	Practical Examination Planning
		IV th week	Examination NAAC steering committee	University Examinations NAAC work ,study of circulars, recent news
10	April 2014	I st week	Cultural HOD meeting Alumina association Parent Association	S,M Joshi Joshi death anniversary 1 st April 2014 Departmental Issues Alumina committee Parent Association
			II nd week	Staff Academy Library meeting Non teaching
		II nd week	Examination committee Cultural activity	Annual Examination Birth anniversary of Dr Babasaheb Ambedkar
		IV th week	Prospects committee Staff meeting	Preparation of Prospects Appraisal forms Assessment of all committees
11	May 2014		University exam of PG Cultural Activity	Celebration of birth anniversary of Karmaveer Bhaurao Patil

Annexure 2 : Analysis of feedback

1) Feedback from Alumni

Sr. No.	Particular	Excellent	Very good	Good	Average
1	College Infrastructure	46.66	13.33	30	10
2	General facilities	43.33	10	36.66	10
3	Co-operation of teachers	70	26.66	0	3.33
4	Library enrichment	40	26.66	20	13.33
5	Laboratory facilities	40	33.33	20	6.66
6	Usage of Subject knowledge in your career	50	24	20	7
7	Role of college in your career	74	20	3	3
8	Suggestion regarding change in syllabus of subject	71	9	15	5

2) Feedback from Employer's

Sr. No.	Particular	Excellent	Very good	Good	Average
1	Subject knowledge	56.25	31.25	6.25	6.25
2	Job Knowledge	56.25	25	18.75	0
3	Communication skill	50	25	25	
4	Productivity	25	62.5	6.25	6.25
5	Display accountability	43.75	25	18.75	12.50
6	Builds and maintains relationship	50	31.25	12.50	6.25
7	Organizational behaviour	75	12.50	12.50	0
8	Decision capacity	56.25	37.50	6.25	0
9	Sense of Responsibility	62.50	31.25	6.25	0

3) Feedback from Students

Faculty	Arts			
No. of Teachers	10			
Grade	Excellent	Very Good	Good	Average
Score	90-100	70- 89	60-69	Below 60
% of Teachers	83	16	01	0
Faculty	Commerce			
No. of Teachers	08			
Grade	Excellent	Very Good	Good	Average
Score	90-100	70- 89	60-69	Below 60
% of Teachers	63	33	4	0
Faculty	Science			
No. of Teachers	17			
Grade	Excellent	Very Good	Good	Average
Score	90-100	70- 89	60-69	Below 60
% of Teachers	81	18	1	0